

Meeting Minutes

The Regular Meeting of the Board of Directors of Fox Chapel North Homes Association

January 14, 2026

Directors Participating: T. Anderson, C. Costa, L. Harrison, T. Head, J. Libby, and R. Martin. Based on the number of serving directors, a quorum was met.

Directors Not Participating: Shelby Beierl, Brittany Collier, and Clark Walston

Staff Participating: Mike Coburn, Community Manager, Allied Realty Corp.

Presiding: Terry Head

Minute Taker: Clayton Costa

Call to Order: The Regular Meeting of the Board of Directors of Fox Chapel North Homes Association was called to order at 07:05 p.m. on January 14, 2026 by Terry Head.

Approval of Minutes: The minutes from the November 11, 2025 meeting were unanimously approved.

Financial Report:

Total Assets **\$103,692.76 as of 12/31/25.**

Two delinquent accounts have been settled. However, three new accounts are delinquent.

Old Business:

1. Communication with the community; email address, Facebook update
 - a. A total of 17 email addresses have been added to the community list
2. Ashworth/WSSC; Running Cedar/WSSC update
 - a. Ashworth – has been mostly repaired, however, the surface paving does not appear final polish. The driveway has not yet been paved. The two concrete islands in the court were replaced with new concrete.
 - b. Running Cedar – A water leak was reported to Mike Coburn at Allied Realty Corp. in December. WSSC has not started any repairs beyond the temporary patch
3. Update from Board members on CCOC training
 - a. Allied Realty Corp., will inform the board of any outstanding training completion
4. Update on website
 - a. A 3- year term is the most economical, with full price term priced at \$755.28 discounted to \$279.13 for first time purchase. A 1-year term costs \$263.76, but discounted to 88.37 for first time purchase. Price covers hosting, domain, and site template and publishing.
 - b. Expenditure not exceeding \$300 for a three-year website hosting subscription was unanimously approved.
 - c. Tamie Anderson will coordinate with Mike Coburn on payment and admins

New Business:

1. **Update on Fox Chapel Neighbor Park renovation**
 - a. Estimated to be completed Fall 2026

Adjournment: The board meeting was adjourned at 8:25 p.m. by Terry Head.

Meeting dates for 2026: March 11, May 13, July 8, September 9 (Annual), November 11